

# Terms and Conditions

## Fast Tax Works LLC ("Fast Tax")

*Last updated: December 23, 2025*

These Terms and Conditions ("Terms") govern your access to and use of the Fast Tax website, client portal, and related services (collectively, the "Site" and "Services"). By accessing or using the Site or Services, you agree to be bound by these Terms.

If you do not agree to these Terms, do not use the Site or Services.

## 1. Who we are

The Services are provided by Fast Tax Works LLC ("Fast Tax," "we," "us," or "our").

Business address: [6297 Rocky point CT, Oakland CA 94605]

Contact email: [info@thefasttax.com] | Phone: [669-365-3278]

Fast Tax is not affiliated with the Internal Revenue Service (IRS) or any state revenue agency.

## 2. Scope of Services

Fast Tax provides tax return preparation and related support services for individuals and/or businesses, which may include (depending on your engagement): federal and state tax preparation, e-filing, extensions, amended returns, ITIN application assistance, estimated tax calculations, and general tax planning support.

The exact scope, deliverables, timing, and fees for your engagement may also be described in a separate engagement letter, service agreement, or written statement of work. If there is a conflict between those documents and these Terms, the engagement letter/service agreement will control for that engagement.

## 3. No legal, accounting, or financial advice

Information on the Site is provided for general informational purposes only and is not legal advice. Unless you have a separate written agreement stating otherwise, Fast Tax does not provide legal representation before the IRS or any state agency.

Tax outcomes depend on your facts and documentation. You should consult an attorney, CPA, or Enrolled Agent for advice specific to your situation when appropriate.

## 4. Eligibility and account security

You must be at least 18 years old to use the Services. You agree to provide accurate, complete, and current information when creating an account or submitting documents.

You are responsible for maintaining the confidentiality of your account credentials and for all activity that occurs under your account. Notify us promptly if you suspect unauthorized access.

## 5. Client responsibilities and documentation

To prepare an accurate tax return, we rely on the information and documents you provide. You agree to:

- Provide complete and accurate tax information and supporting documents in a timely manner.
- Review drafts, summaries, and final returns for accuracy before filing and promptly notify us of any errors or omissions.
- Maintain copies of your tax returns and supporting documents for your records.
- Respond to reasonable follow-up questions needed to complete or support your filing.

If you provide incomplete or inaccurate information, your return may be incorrect and could result in IRS/state notices, interest, penalties, or other consequences.

## 6. E-filing and authorizations

If you choose electronic filing, you must review and authorize the return prior to submission. We will not e-file your return without your authorization (for example, by signing Form 8879 or an equivalent e-sign authorization).

We may use third-party e-signature, document collection, and e-filing tools to deliver the Services. By using the Services, you consent to electronic delivery of documents and communications as described in these Terms.

## 7. Refunds, deductions, credits, and tax outcomes

Fast Tax does not guarantee any particular tax result, refund amount, or timing of refund delivery. We work to identify deductions and credits you may be eligible for based on the information you provide and applicable tax rules.

Refund delivery times are determined by the IRS and/or state agencies and may vary based on filing method, direct deposit selection, return complexity, identity verification, and agency review.

No firm can prevent an audit. The IRS and state agencies select returns for examination using multiple methods. Our goal is to prepare accurate, compliant filings supported by appropriate documentation.

## 8. Fees, payments, and refunds of fees

Fees for Services will be disclosed to you before work begins, through the Site, an engagement letter, or other written communication. Unless otherwise stated:

- Fees are due at the time of purchase or upon invoice receipt.
- All fees are for professional services performed and are generally non-refundable once work has begun.
- Additional work requested after initial scope (for example, responding to notices, adding forms, amendments, or additional states) may incur additional fees.

If you believe you were billed in error, contact us within 14 days of the invoice date at [\[info@thefasttax.com\]](mailto:[info@thefasttax.com]).

## 9. Notices, audits, and post-filing support

If you receive a notice from the IRS or a state agency, contact us promptly and share the notice.

Depending on your service package, we may provide limited guidance on how to respond.

Representation before the IRS or a state agency (including speaking on your behalf) may require a signed power of attorney and may be limited to credentialed professionals (CPA/EA/attorney) as allowed by law. If representation is needed, it may be offered under a separate written agreement and additional fees may apply.

## 10. Privacy and data security

We take reasonable steps to safeguard your personal information. However, no method of transmission or storage is 100% secure. You agree to use secure networks, keep your login credentials private, and avoid sending sensitive personal information through unsecured channels.

## 11. Acceptable use

You agree not to misuse the Site or Services. You may not:

- Access, tamper with, or use non-public areas of the Site or our systems.
- Attempt to probe, scan, or test the vulnerability of any system or network.
- Use the Site to transmit malware, spam, or unlawful content.
- Impersonate another person or misrepresent your affiliation with any person or entity.
- Interfere with or disrupt the integrity or performance of the Site.

## 12. Intellectual property

The Site and its content (including text, graphics, logos, and software) are owned by or licensed to Fast Tax and are protected by intellectual property laws. You may use the Site only for your personal or internal business use in connection with receiving Services.

## **13. Third-party services and links**

The Site may integrate with or link to third-party websites, tools, or services (for example, payment processors, scheduling tools, e-signature providers, and document portals). We are not responsible for third-party services and your use of them may be subject to their terms and privacy policies.

## **14. Disclaimers**

THE SITE AND SERVICES ARE PROVIDED "AS IS" AND "AS AVAILABLE." TO THE MAXIMUM EXTENT PERMITTED BY LAW, FAST TAX DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT.

## **15. Limitation of liability**

TO THE MAXIMUM EXTENT PERMITTED BY LAW, FAST TAX WILL NOT BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES, OR ANY LOSS OF PROFITS, REVENUE, DATA, OR GOODWILL, ARISING OUT OF OR RELATED TO YOUR USE OF THE SITE OR SERVICES.

TO THE MAXIMUM EXTENT PERMITTED BY LAW, FAST TAX'S TOTAL LIABILITY FOR ANY CLAIM ARISING OUT OF OR RELATED TO THE SITE OR SERVICES WILL NOT EXCEED THE AMOUNT YOU PAID TO FAST TAX FOR THE SERVICES GIVING RISE TO THE CLAIM IN THE 12 MONTHS BEFORE THE EVENT THAT GAVE RISE TO LIABILITY.

## **16. Indemnification**

You agree to indemnify and hold harmless Fast Tax and its owners, employees, and contractors from and against any claims, liabilities, damages, losses, and expenses (including reasonable attorneys' fees) arising out of or related to: (a) your breach of these Terms; (b) your misuse of the Site; or (c) information or documents you provided that were inaccurate, incomplete, or unlawful.

## **17. Termination**

We may suspend or terminate your access to the Site if we reasonably believe you have violated these Terms or if required to protect the Site, our users, or our legal obligations.

You may stop using the Services at any time. If you terminate an engagement after work has begun, you remain responsible for fees for work performed.

## **18. Changes to these Terms**

We may update these Terms from time to time. The "Last updated" date at the top indicates when changes were made. Continued use of the Site after changes become effective constitutes acceptance of the updated Terms.

## **19. Governing law and dispute resolution**

These Terms are governed by the laws of the State of [INSERT STATE], without regard to conflict-of-law principles.

Any dispute arising out of or related to these Terms or the Services will be brought in the state or federal courts located in [INSERT COUNTY/STATE], and you consent to the personal jurisdiction of those courts.

## **20. Contact**

Questions about these Terms?

Email: [info@thefasttax.com] | Phone: [669-365-3278] | Address: [].